

ELLCOTTVILLE CENTRAL SCHOOL
BOARD OF EDUCATION
5873 Route 219
Ellicottville, New York 14731

REORGANIZATIONAL MEETING
TUESDAY, JULY 14, 2020
6:00 p.m.
Elementary Gym – In person

Agenda

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Changes to the Agenda**
- 4. Public Comment**
- 5. Administration of Oath of Office to Newly Elected Board Member, (Karl Northrup – 5-year term - effective July 1, 2020 to June 30, 2025) and to the Superintendent of Schools (Robert Miller).**
- 6. Selection of Meeting Chairman (temporary)**
- 7. Nominations and Election of New Board Officers:**
 - (a) President**
 - (b) Vice-President**

Upon motion made by _____, seconded by _____ the following resolution was offered:

RESOLVED, that _____ be elected President of the Board of Education of this District for the 2020-2021 school year.

Upon motion made by _____, seconded by _____ the following resolution was offered:

RESOLVED, that _____ be elected Vice President of the Board of Education of this District for the 2020-2021 school year.

8. Appointment of Board Officers:

Upon motion made by _____, seconded by _____ the following appointments were offered 8 a – b.

***(a) District Clerk – Melissa Sawicki \$6,830.11**

***(b) Deputy District Clerk & Deputy School Business Executive – Robert Miller no stipend**

***Administer Oath to Above**

Upon motion made by _____, seconded by _____ the following resolution was offered:

RESOLVED, that Aimee Kilby be and is hereby appointed School Business Executive of this District to serve at the pleasure of the Board of Education during the 2020-2021 school year at a salary of \$81,212.50.

Upon motion made by _____, seconded by _____ the following appointments were offered (d) – (u).

- | | | |
|-------|---|-----------------|
| * (d) | Tax Collector – Lola Shaw | \$3,500 |
| * (e) | District Claims Auditor – Karen Fitzpatrick | @ \$27 per hour |

***Administer Oath to Above**

9. Appointment of Others:

- (f) **Physician - Dr. Arun Patel (Olean Medical Group) through BOCES Contract**
- (g) **Attorneys - Hodgson & Russ LLP (\$274 per hour – partners, \$260 per hour - senior associates, \$236 an hour – associates, \$124 per hour – legal assistants, \$182 per hour – law clerks, \$333 per hour - environmental and specialized tax and securities matters) and Harris Beach Attorneys at Law (\$270 per hour for legal services by partners and senior counsel, \$250 per hour for legal services by associates, and \$135 per hour for paralegals/librarian services).**
- (h) **MS/High School Classroom & Activity Funds Comptroller – Erich Ploetz**
- (i) **MS/High School Classroom & Activity Funds Treasurer – Lola Shaw**
- (j) **Attendance Officer- Karin Hager, School Nurse**
- (k) **Consulting Dentist - Dr. Stephen Illig**
- (l) **District External Auditor – Buffamante, Whipple, Buttafaro, P.C.**
- (m) **District Internal Auditor – Management Advisory Group**
- (n) **Records Access Officer – Melissa Sawicki**
- (o) **Asbestos LEA Designee – Marc Waters**
- (p) **Purchasing Agent – Aimee Kilby**
- (q) **Records Management Officer – Melissa Sawicki**
- (r) **Depository of Funds & Investments (All Accounts) – Five Star Bank, M&T Bank, HSBC, Chase Bank and CCB.**
- (s) **Central Treasurer – Lola Shaw**
- (t) **District Data Protection Officer – Joe Schultz @ stipend of \$2,000**
- (u) **Athletic Director – Dave McCann @ a salary of \$12,000**

Upon motion made by _____, seconded by _____ the following appointments were offered (v) – (aa).

- (v) **Official Newspapers – Olean Times Herald & Salamanca Press**
- (w) **Chief Information Officer – Robert Miller**
- (x) **Sexual Harassment Officers – Maren Bush and Erich Ploetz**
- (y) **CSE/CPSE Chairperson – Melissa Dahlman**
- (z) **Civil Rights Compliance Officer – Robert Miller**
- (aa) **Dignity Act Coordinators - Tammy Eddy & Dan LaCroix**

Upon motion made by _____, seconded by _____ the following resolution was offered 10-35.

10. **RESOLVED**, that the regular meetings of the Ellicottville Central School Board of Education shall be held on the following Tuesdays at 6:00 p.m. in the Ellicottville Central High School Library. The 2020-2021 Board of Education Meeting Calendar is as follows (subject to change):

Ellicottville Central School Board of Education Scheduled Meetings

1.	Tuesday	July 14, 2020	6:00 pm	Reorganizational Meeting
2.	Tuesday	July 21, 2020	6:00 pm	Board Retreat
3.	Tuesday	July 28, 2020	6:00 pm	Regular Meeting
4.	Tuesday	August 11, 2020	6:00 pm	Regular Meeting
5.	Tuesday	August 25, 2020	6:00 pm	Regular Meeting
6.	Tuesday	September 8, 2020	6:00 pm	Regular Meeting
7.	Tuesday	September 29, 2020	6:00 pm	Regular Meeting
8.	Tuesday	October 13, 2020	6:00 pm	Board Retreat
9.	Tuesday	October 20, 2020	6:00 pm	Regular Meeting
10.	Tuesday	November 3, 2020	6:00 pm	Regular Meeting
11.	Tuesday	November 17, 2020	6:00 pm	Regular Meeting
12.	Tuesday	December 8, 2020	6:00 pm	Regular Meeting
13.	Tuesday	January 12, 2021	6:00 pm	Regular Meeting
14.	Tuesday	January 26, 2021	6:00 pm	Budget Worksession
15.	Tuesday	February 9, 2021	6:00 pm	Regular Meeting
16.	Tuesday	February 23, 2021	6:00 pm	Regular Meeting
17.	Tuesday	March 9, 2021	6:00 pm	Budget Worksession
18.	Tuesday	March 16, 2021	6:00 pm	Budget Worksession
19.	Tuesday	March 30, 2021	6:00 pm	Regular Meeting*
20.	Tuesday	April 13, 2021	6:00 pm	Regular Meeting
21.	Tuesday	April 20, 2021	6:00 pm	Regular Meeting/BOCES Budget Vote
22.	Tuesday	May 11, 2021	6:00 pm	Budget Hearing
23.	Tuesday	May 18, 2021	8:00 pm	Regular Meeting – Budget Vote
24.	Tuesday	June 8, 2021	6:00 pm	Regular Meeting
25.	Tuesday	June 22, 2021	6:00 pm	Regular Meeting
26.	Tuesday	July 13, 2021	6:00 pm	Reorganizational Meeting

*Last day to ok budget for 2021/2022 school year

11. **RESOLVED**, the School Business Executive is authorized to make payments of wages of all personnel of the school district in accordance with the agreed and contracted amounts deducting there from any obligation required by law or agreement. The Superintendent of Schools is authorized and directed to certify payrolls for the Board of Education.
12. **RESOLVED**, the Superintendent of Schools is authorized to approve staff personal days, professional or visitation days and travel as indicated in contractual agreements and as provided for in the budget during the 2020-2021 school year.
13. **RESOLVED**, that the Superintendent of Schools, be authorized to approve the travel and other business expenses of teaching and non-teaching personnel under adopted Board policy including advanced payments and reimbursements.
14. **RESOLVED**, a petty cash fund be established as outlined below
- (1) \$100 (Melissa Sawicki - custodian)
 - (2) \$10 (Lola Shaw – Tax Collector Account)

15. **RESOLVED**, the School Business Executive and Superintendent are authorized to sign all checks from all accounts including payroll checks.
16. **RESOLVED**, the School Business Executive is authorized to use a facsimile signature, to wit, to use a check writer.
17. **RESOLVED**, the School Business Executive is authorized to make necessary budget transfers up to \$2,000 with the approval of the Superintendent of Schools as authorized by New York State Department of Audit and Control regulations and recommended by the New York State Commissioner of Education guidelines and brief explanation for any item over \$2,000.
18. **RESOLVED**, that the Superintendent is hereby authorized to make necessary budget transfers up to \$100,000 as authorized by New York State Department of Audit and Control regulations and recommended by the New York State Commissioner of Education guidelines and brief explanation for any item over \$100,000.
19. **RESOLVED**, that the Superintendent of Schools, or his designee, be authorized to apply for, accept and administer Federal Funds.
20. **RESOLVED**, that the Vice-President will have the authority to act on behalf of the President, including signatory powers in the absence of the President.
21. **RESOLVED**, the Superintendent is authorized to purchase bonds required by law for the School Business Executive and Tax Collector (in the amount of \$1,000,000).
22. **RESOLVED**, the School Business Executive is authorized to invest such portion of district monies as she may determine in U.S. Treasury Securities to be held to maturity and maturing in one year, in special time deposit accounts, in certificates of deposits issued by a bank or trust company, or Repurchase Agreements, provided, however, that such investments shall be payable within such time as the proceeds shall be needed to meet expenditures for which such money was obtained and, further, that such transaction meets all the requirements outlined in Education Law 1723-A.

BE IT ALSO RESOLVED, that the School Business Executive must require any bank or trust company, which has district, deposits over \$100,000 to provide state approved securities as collateral on aggregate deposits in excess of \$100,000.

Such collateral must be held in a collateral account at an independent third-party bank with the account registered in the name of the Ellicottville Central School Board of Education. All transactions from this account are to be controlled by the School Business Executive to insure continued adequate collateralization.

23. **RESOLVED**, that the automobile mileage reimbursement rate be set at the current Internal Revenue Service rate per mile, effective with the 2020-2021 school year.
24. **RESOLVED**, that all policies, rules, regulations standard practices and procedures heretofore existing in this district in 2019/2020 unless specifically amended or changed are continued in full effect for the 2020/2021 school year.
25. **RESOLVED**, that the School Physician, or his designee, be authorized at their discretion to provide influenza inoculations for school district personnel choosing to receive same.

26. **RESOLVED**, that the Superintendent of Schools be authorized to require employees to submit to a medical examination to determine his/her fitness to continue employment, and to make such arrangements as are necessary to effectuate this resolution.
27. **RESOLVED**, that the Superintendent of Schools be authorized to act as the representative of the school district and to sign all applications in conjunction with any and all Federal and State aid projects, BOCES Contracts and Agreements as well as local agency contracts with Board approval.
28. **RESOLVED**, that the School Business Executive be authorized to pay invoices or billings offering discounts and to pay billings for retirement, federal and state taxes, scholarships, liability and health insurance, employee voluntary deductions, and other invoice or billings the Business Administrator deems necessary to be in the best interest of the District.
29. **Resolved** that the current list of certified hearing officers from the State Education Department's web-based Impartial Hearing Officer Reporting System, who are identified as available to serve in this District, and the list as amended from time-to-time by the State Education Department and posted on the web-based IHO reporting System as the District's list of impartial hearing officers. **BE IT ALSO RESOLVED** that the District Clerk and Superintendent or Superintendent's designee shall select certified hearing officers from the State Education Department's web-based Impartial Hearing Officer Reporting System, who are available to serve in the District from the list of Impartial Hearing Officers who are certified by the Commissioner of Education of New York State; and document the rotational selection process and engage in the ministerial acts necessary to determine the first available impartial hearing officer for selection in each particular case. The State Education Department's then-current published list on the web-based Impartial Hearing Officer Reporting System will constitute the District's list of the names and statement of the qualifications of each Hearing Officer. **BE IT ALSO RESOLVED** that when an Impartial Hearing Officer must be appointed at a time when the Board of Education is not in session or between board meetings, the Board President or Vice-President are authorized to appoint the first available hearing officer to serve in a particular case. In the event that neither the Board President nor Vice President is available to make such an appointment, any member of the Board may appoint the first available hearing officer to serve on a particular case. Board member appointment of an Impartial Hearing Officer to conduct a hearing shall be promptly reported to the Board.
30. **Resolution** authorizing BOCES Education Advisory Committee to act on behalf of local Boards for Vocational Grants.
31. **BE IT RESOLVED**, that the Superintendent of Schools, or his designee, be authorized to apply for, accept, administer and participate in the Free and/or Reduced School Lunch and School Breakfast Programs. **RESOLVED**, that the Ellicottville Central School District amends its Free and Reduced-Price Breakfast and Lunch Policy effective 9/1/20 to meet the family income standards for determining the eligibility of students to receive free and reduced-price meals under the National School Lunch Program as established by the United States Secretary of Agriculture. Further, **RESOLVED**: the Ellicottville Central School District adopts the maximum scale for free and reduced-price lunches as established by the New York State Education Department.

32. **RESOLVED**, that the School Lunch Prices for the 2020-2021 school year be set as follows:
Grades K-5 at \$2.10 for a complete lunch and Grades 6-12 at \$2.30 for a complete lunch. 2nd lunch prices will be as follows: K-5th: \$2.60 and 6th – 12th grade: \$2.90. Reduced Lunch Price for all levels will be \$.25 per mandate.
Adult lunch price \$5.00 (+tax) (for a complete lunch).
33. **RESOLVED**, that the School Breakfast Prices for the 2020-2021 school year be set as follows:
Grades K-5 \$1.30 for a complete breakfast and Grades 6-12 at \$1.30 for a complete breakfast. 2nd breakfast will be \$1.80. Reduced Breakfast Price for all levels will now be \$.25 per mandate.
Adult breakfast price \$2.75 (+tax) (for a complete breakfast).
34. **RESOLVED** that the price of half-pints of milk for the 2020-2021 school year be \$.60 per carton. Adult milk price for a half-pint \$.75. Chips & Ice Cream \$1.00. Bottled Drinks \$1.50.
35. **RESOLVED** to renew the following M&T Bank credit card debt limit during the 2020-2021 school year:
- | <u>NAME</u> | <u>INDIVIDUAL CREDIT LIMIT</u> |
|-------------------|--------------------------------|
| (1) Robert Miller | \$25,000 |
| (2) Aimee Kilby | \$5,000 |
| (3) Marc Waters | \$3,000 |
36. Moved by _____, seconded by _____
upon the recommendation of Robert Miller, Superintendent of Schools, to approve the following appointments of Committees on Special Education and Pre-School Education

Committee on Special Education
Part 200 Regulations
Section 200.3

1. CSE Chair
2. Parent of Student
3. Student if appropriate
4. School Psychologist
5. Parent Member (Karen Venturin)
6. Surrogate Parent (Shelley Baldwin)
7. Special Education Teacher
8. Regular Education Teacher
9. All Providers of Services

Sub-Committee on Special Education
Part 200 Regulations
Section 200.3

1. CSE Chair
2. Parent of Student
3. Special Education Teacher
4. Regular Education Teacher
5. All Providers of Services

**Committee on Preschool Special Education
Part 200 Regulations
Section 200.3**

- 1. CSE Chair**
- 2. Parent of Student**
- 3. School Psychologist**
- 4. Cattaraugus County CPSE Representative**
- 5. Parent Member (Lindsey Bishop, Tiffany Frentz)**
- 6. Surrogate Parent (Shelley Baldwin)**
- 7. Special Education Teacher**
- 8. Regular Education Teacher**
- 9. All Providers of Services**

- 37. Moved by _____, seconded by _____ upon the recommendation of Robert Miller, Superintendent of Schools, to approve the following appointments of School Safety/Health Team.**

Robert Miller	Superintendent
Erich Ploetz	MS/HS Principal
Maren Bush	Elementary Principal
Melissa Dahlman	CSE Chairperson
Karin Hager	School Nurse
Todd Lovell	Transportation
Marc Waters	Maintenance
Zachary Gelen	Physical Education Teacher
Vicky Williams	PTO
TBD & TBD	Board Members
Tammy Eddy	Guidance Counselor
Melissa Sawicki	Superintendent's Secretary
Dan LaCroix	Guidance Counselor
Kate Boutet	Physical Education Teacher
Mark Ward	Great Valley Fire Department
Don Auge	Ellicottville Police – Officer in Charge
Aimee Kilby	Parent
Ed Fredrickson	Ellicottville Fire Department
Katie Auge	Teacher
Chris Keenan	Teacher

Upon motion made by _____, seconded by _____ the following resolution was offered 38-59.

- 38. Business Office authorized to pay claims**
RESOLVED: that according to Education Law 1724, paragraph 3, the Business Office is authorized to make payment in advance of audit of claims for utilities, postage, freight, and express charges.

39. School Business Executive authorized to pay substitutes

RESOLVED: that the School Business Executive is hereby authorized, on the approval of the Superintendent, to pay substitute employees during the 2020/2021 school year the following rates:

<u>Teacher</u>	\$85.00 (Non-Certified w/2-years+ of college)
	\$95.00 (Non-Certified w/4-year degree other than in Education)
	\$105.00 (Certified with 4-year degree in Education)
*Long Term Certified Teacher	\$140.00 per day *More than 10 Consecutive Days
Teacher Aides	\$11.80 per hour (\$12.50 effective 12/31/20)
Secretaries	\$11.80 per hour (\$12.50 effective 12/31/20)
Cafeteria Workers	\$11.80 per hour (\$12.50 effective 12/31/20)
Bus Drivers	\$16.50 per hour
Cleaners	\$11.80 per hour (\$12.50 effective 12/31/20)
School Nurse	\$20.00 per hour

40. Support Staff hourly rates and salaries approved

RESOLVED: that the 2020/2021 support staff hourly rates and salaries are approved.

41. Required Staff Memberships

41.1 RESOLVED: that Guidance Counselors, Tamara Eddy and Daniel LaCroix, are required to keep current on recent changes in guidance, acquire new information, and develop advanced skills in the area of guidance as part of their official duties as guidance counselors. The Board of Education has determined that membership, at the Districts expense, in the New York State School Counselor's Association and the Cattaraugus/Allegany County School Counselor's Association is a necessary requirement for these counselors to fulfill their official duties.

41.2 RESOLVED: that the 6-12 Principal, Erich Ploetz is required to keep current on recent changes in the administration of secondary schools and to acquire new information and develop advanced skills in the area of school administration and management as part of his official duties as a school administrator. The Board of Education has determined that membership at the Districts expense in the School Administrators Association of New York State and the Cattaraugus/Allegany County Secondary Principal's Association is a necessary requirement for him to fulfill his official duties. Therefore, be it further RESOLVED, that the 6-12 Principal is required as part of his official duties to be a member of the School Administrators Association of New York State and the Cattaraugus/Allegany Secondary Principal's Association.

41.3 RESOLVED: that the Superintendent, Robert Miller, is hereby required to keep current on recent changes in school law, school finances, school management, and school curriculum as part of his official duties as Superintendent of Schools. The Board of Education has determined that membership in the Cattaraugus/Allegany County Council of School Superintendents and the New York State Council of School Superintendents is important for the Superintendent to fulfill his official duties. Therefore, be it further RESOLVED, that the Superintendent of Schools, as part of his official duties, may at the Districts expense be a member of the New York State Council of School Superintendents (NYSCOSS), the American Association of School Administrators (AASA), and the Cattaraugus/Allegany County Council of School District Superintendents. In addition, the Board of Education is approving the Superintendent to attend the following meetings/conferences for the 2020-2021 school year at the expense of the District: NYSCOSS Fall and Winter/Spring Conferences, CA BOCES CSO Meetings, NYSSBA Annual Conference, ACSBA Meetings, Cattaraugus/Allegany County Council of School District Superintendents meetings, Western New York Joint Management Team meetings/conferences, and local training options offered by and through the CA BOCES. All other conferences will require prior approval of the Board of Education as per the Superintendent's contract.

- 41.4 **RESOLVED:** that the Elementary Principal/Director of Curriculum, Maren Bush, is required to keep current on recent changes in the administration of elementary schools & curriculum and to acquire new information and develop advanced skills in the area of school administration and management & curriculum as part of her official duties as a school administrator. The Board of Education has determined that membership at the Districts expense (if any) in the School Administrators Association of New York State, the Cattaraugus/Allegany County Elementary Principal's Association and CA BOCES Curriculum Forum Meetings is required as part of her official duties. Therefore, be it further **RESOLVED**, that the elementary principal be a member of the School Administrators Association of New York State, the Cattaraugus/Allegany County Elementary Principal's Association and the CA BOCES Curriculum Forum.
- 41.5 **RESOLVED:** that the School Business Executive, Aimee Kilby, is required to keep current on recent changes in the area of School District Business Office Procedures and Policies. The Board of Education has determined that membership at the Districts expense in the Allegany/Cattaraugus Chapter of NYSASBO and NYSASBO (New York State Association of School Business Officials). Therefore, be it further **RESOLVED**, that the district treasurer is required as part of her official duties to be a member of the local chapter and the New York State Association of School Business Officials.
- 42. Erich Ploetz appointed DEO "designated school official"**
RESOLVED: that Mr. Erich Ploetz, 6-12 Principal is hereby appointed the DEO "designated school official" at ECS for the 2020-2021 school year. The Designated Educational Official receives court notification regarding a student's sentence/adjudication in certain criminal cases and juvenile delinquency proceedings.
- 43. Approval of District Investment Policy & Code of Ethics for Board Members and All District Personnel (annual approval).**
RESOLVED: that the Ellicottville Central School District hereby approves the following policy: #5220 District Investments and #6110 Code of Ethics for Board Members and All District Personnel.
- 44. Approval of Title IX/Section 504/ADA Compliance Officer**
RESOLVED: that Melissa Dahlman, is hereby appointed as the Title IX/Section 504/ADA Compliance Officer for the Ellicottville Central School District for the 2020/2021 school year.
- 45. Approval of Liaison for Homeless Children & Youth Designee**
RESOLVED: that Robert Miller, Superintendent is hereby appointed as the Liaison for Homeless Children and Youth for the Ellicottville Central School District for the 2020/2021 school year.
- 46. Approval of Chemical Hygiene Officer for District**
RESOLVED: that Marc Waters, is hereby appointed as the Chemical Hygiene Officer for the Ellicottville Central School District for the 2020/2021 school year.
- 47. Approval of Official Bank Signatories**
RESOLVED: that Robert Miller, Superintendent and Aimee Kilby, School Business Executive are hereby appointed as the Official Bank Signatories for the Ellicottville Central School District for the 2020/2021 school year.
- 48. Approval of Certifier of Payroll**
RESOLVED: that Robert Miller, Superintendent is hereby appointed as the certifier of payroll for the Ellicottville Central School District for the 2020/2021 school year.

- 49. Approval of School Pesticide Representative**
RESOLVED: that Marc Waters is hereby appointed as the School Pesticide representative for the Ellicottville Central School District for the 2020/2021 school year.
- 50. Approval of Insurance Company**
RESOLVED: that Richardson & Stout (a division of The Evans Agency) for Insurance, Claims & Risk Management is hereby appointed as the Insurance Companies for the Ellicottville Central School District for the 2020/2021 school year.
- 51. Approval of the School Psychologist to the position of acting CPSE/CSE Chairperson**
Approval of the School Psychologist, Joe Prior to the position of acting CPSE/CSE Chairperson on an as needed interim/temporary basis in the event of the absence of the official CPSE/CSE Chairperson. The school psychologist when in this capacity will assume all responsibilities of the position.
- 52. Approval of Robert Miller, Superintendent as the Purchasing Agent for the district in the event the School Business Executive is unable to fully complete such duties.**
RESOLVED: That Robert Miller, Superintendent is hereby appointed the Purchasing Agent for the district in the event the School Business Executive is unable to fully complete such duties.
- 53. Approval of temporary/acting 504 Chairperson**
RESOLVED: That the school psychologist, Joe Prior is hereby appointed to the position of acting 504 Chairperson on an as needed interim/temporary basis in the event of the absence of the official 504 Chairperson. The school psychologist in this capacity will assume all responsibilities of the position.
- 54. Approval authorizing CSE/CPSE Chairperson to sign CSE/CPSE recommendations on behalf of the Board of Education**
RESOLVED: That Melissa Dahlman is hereby authorized to sign CSE/CPSE recommendations on behalf of the Board of Education.
- 55. Approval of District Pandemic Coordinator for the 2020/2021 School Year:**
RESOLVED: that Robert Miller is hereby appointed as the District Pandemic Coordinator for the Ellicottville Central School District for the 2020/2021 school year.
- 56. Approval of District Energy Manager for the 2020/2021 School Year:**
RESOLVED: that Marc Waters is hereby appointed as the District Energy Manager for the Ellicottville Central School District for the 2020/2021 school year.
- 57. Approval of District Integrated Pest Management Coordinator (IPM) for the 2020/2021 School Year:**
RESOLVED: that Marc Waters is hereby appointed as the District Integrated Pest Management Coordinator (IPM) for the Ellicottville Central School District for the 2020/2021 school year.
- 58. Approval of Chief Emergency Officer for the 2020/2021 School Year:**
RESOLVED: that Robert Miller, Superintendent is hereby appointed as the Chief Emergency Officer for the Ellicottville Central School District for the 2020/2021 school year. The chief emergency officer is responsible for coordinating communication between school staff and law enforcement and first responders. The chief emergency officer must ensure that all district staff understand the district-wide safety plan, and is also responsible for ensuring that building-level emergency response plans are completed, reviewed annually and updated when needed.

59. Approval of Board Member Attendance at Conference, Training, etc. for the 2020/2021 School Year:

RESOLVED: that the authorization for Board Members to attend conferences, conventions and the like shall be by Board resolution adopted prior to such attendance. The Superintendent of Schools will then be authorized to approve the travel and other related expenses including advanced payments and reimbursements.

RESOLVED: that members of the Board of Education be approved to attend, either in person or virtually, the NYSED Fiscal Oversight Fundamentals Training, Governance Training, the October 2020 annual NYSSBA Conference and the Allegany/Cattaraugus School Board Association meetings.

61. Consent Items:

- a. Moved by _____, seconded by _____ upon the recommendation of Robert Miller, Superintendent of Schools, approval to adopt the following Consent Agenda items:
- a. That the board approve the minutes of the meeting of June 23, 2020.
 - b. Acknowledgement of the June 23, 2020 & July 7, 2020 Claims Auditor Report

62. Presentations & Reports:

63. Communications, Commendations:

- a. Thank you note from Megan Hartsell

64. Informational Items:

65. Superintendent's Report (Robert Miller):

66. School Business Executive's Report (Aimee Kilby):

67. Principals Reports:

- a. Maren Bush: Elementary Principal/Director of Curriculum
- b. Erich Ploetz: MS/HS Principal

68. Old Business

69. New Business:

- a. Moved by _____, seconded by _____, upon the recommendation of the Board President, approval of a request from Robert Miller, Superintendent, that he be certified as lead evaluator for the principals. Mr. Miller has met all NYSED requirements for this certification.
- b. Moved by _____, seconded by _____, upon the recommendation of Robert Miller, Superintendent of Schools, approval to hold the Ellicottville Central School District Reorganizational Meeting on July 13, 2021 (for the 2021/2022 school year).
- c. Moved by _____, seconded by _____ upon the recommendation of Robert Miller, Superintendent of Schools, approval of a Bus Lease Bid from Leonard Bus Sales, Inc. for \$117,987.36 to lease 2 (two) 66 passenger IC school buses and \$72,260.66 to lease one Trans Tech Wheelchair Accessible 22 passenger school bus for each of the next five years (2020-2025) commencing with the 2020/2021 school year. Payment dates are scheduled for 8/15/2020, 8/15/2021, 8/15/2022, 8/15/2023 and 8/15/2024. Delivery of such busses shall occur by July 20, 2020.

- d. Moved by _____, seconded by _____, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the Ellicottville Central School Code of Conduct and Discipline Code (including Bill of Student Rights and Responsibilities). A public hearing was held at 5:45 pm on Tuesday, July 14, 2020 to review the "Code".

70. Personnel:

- a. Moved by _____, seconded by _____, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the following anticipated Fall Sports Coaches and Advisors. These approvals are contingent upon the sport being held and enough students signing at each level:

Coaches:

Varsity Football - Jason Marsh
Varsity Assistant Football Coach - Chris Mendell
Junior Varsity Football – TBD
Modified Football - TBD
Boys Varsity Soccer - Matt Finn
Boys Junior Varsity Soccer - Zach Gelen
Boys Modified Soccer - Chris Edwards
Boys Soccer Assistant Coach - Chris Keenan
Girls Varsity Soccer - Tammy Eddy
Girls Assistant Soccer - Katie Taylor
Girls Modified Soccer - Dan Lacroix
Varsity Volleyball - Katie Auge
JV Volleyball - Danielle Norton
Modified Volleyball - Tracie Myers
Volunteer Assistant Volleyball - Kate Boutet

- b. Moved by _____, seconded by _____, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the following temporary summer cleaner, effective tentatively July 1, 2020 – August 31, 2020 at a rate of \$11.80 per hour: •John Cornwall 8 hours per day
- c. Moved by _____, seconded by _____, upon the recommendation of Robert Miller, Superintendent of Schools, approval to accept a resignation from Karen Chapman (cafeteria worker) effective June 30, 2020.
- d. Moved by _____, seconded by _____, upon the recommendation of Robert Miller, Superintendent of Schools, approval to appoint Nicholas Fedick to the position of full-time cleaner effective tentatively July 20, 2020 at a rate of \$11.80 per hour. This position carries a one-year probationary period which will begin on tentatively July 20, 2020 and end on tentatively July 20, 2021. This appointment is contingent upon a successful fingerprint clearance from New York State.
- e. Moved by _____, seconded by _____, upon the recommendation of Robert Miller, Superintendent of Schools, the Board of Education hereby approves the Amended Terms and Conditions of Employment for 12-month Confidential Management - Office Staff and 12-month Confidential Management - Supervisory Staff as presented to the Board, modifying paragraph 2 of each of the terms as presented to the Board.

- 71. Committee Reports:**
- 72. Discussion:**
- 73. Policies:**
- 74. Executive Session:**
 - a.** Executive Session for 2 contractual items.

Adjournment of meeting: